



Zenodro

Step-By-Step Buying Guide

1. Our Real Estate Broker Co-op Agreement is provided herein to all the cooperating brokers, we expect everyone to complete this form for every PURCHASE agreement EXECUTED.
2. The Buyer Information Sheet will be provided as a part of all PURCHASE agreements to all the co- operating brokers. We expect everyone to complete this form for every PURCHASE agreement EXECUTED.
3. Two forms of photo identification will be required. The approved forms of identification are a Passport and/or Driver's License.
4. We also require the clients primary address, email address, and telephone number for each buyer involved. If purchasing through an LLC, that information will also be required.
5. The Initial Deposit as an integral part of the Purchase Agreement. Deposits are made payable via wire transfer to Zenodro at Tranquility LLC.
6. Note: If all Deposit Procedures are not followed, the Deposit will be considered incomplete and the unit will not be reserved.
7. A Mortgage Commitment will be required to be provided to Zenodro Homes by the buyer within thirty days of signing the Purchase Agreement.
8. The Purchase Agreement will be emailed to the buyers for signature through Docusign from Zenodro Homes. The buyer is expected to review and sign the contract within 48 hours.
9. The HOA Documents will be part of the documentation issued with the Purchase Agreement. It is the buyer's responsibility to review the HOA Documents and sign off on our buyers checklist as received upon signing of the Purchase Agreement.
10. The Sales Contract Deposit, as an integral part of the Purchase Agreement, is equal to 30% of the Sales Price for clients that are financing, for cash sales we require 40%. The Purchase Agreement deposit will be made payable to: Zenodro at Tranquility LLC by wire transfer. If the Purchase Agreement Deposit is not deposited within the allotted time frame, the buyer will be considered in breach of contract and will forfeit any deposit being held.